



CALIFORNIA STATE UNIVERSITY, FULLERTON

POST BACCALAUREATE STUDENT ADMISSION APPEAL COVER SHEET OFFICE OF ADMISSIONS

Applicant Name: _____ CWID: _____ Fall 16 -- Spring 17

Applicant

(CIRCLE TERM)

EMAIL Address: _____

Applicant

Day Phone #: _____

(PRINT CLEARLY)

Submit all of the following documents in **ONE COMPLETE PACKAGE**. Only **complete** appeals will be considered. Check the following website for additional information:

<http://www.fullerton.edu/admissions/appeals>. **READ APPEAL DIRECTIONS COMPLETELY.**

- 1) **Appeal Cover Sheet** – Read and complete all of this document.
- 2) **Letter of Appeal** – Must address extenuating circumstances or complete explanation supporting appeal.
- 3) **Documentation** – Include documents as defined. Undocumented appeal statements will not be considered.

Type of Appeal – Denied Admission or Missed Deadline

- | | |
|--|--|
| <input type="checkbox"/> Admission Application Fee | <input type="checkbox"/> College Transcript(s) Required |
| <input type="checkbox"/> Below Minimum GPA Requirement | <input type="checkbox"/> Did not meet Department Requirements* |
| <input type="checkbox"/> Other _____ | |

*If you were denied because you did not meet department requirements, you must contact the department directly. If they choose to reevaluate your application and offer you admission, they will contact the Admissions Office directly. No appeal should be filed.

Letter of Appeal – This letter must be prepared by you, the applicant, and must include information that was not included or was unavailable at the time you filed your application for admission. Include in your letter your estimation of your current cumulative GPA and your GPA for all of the semesters that include your last 60 units. Include unofficial copies of all of your transcripts.

The following applies to all types of appeals:

- 1) All appeals must be **received** by the CSUF Admissions Appeals Committee **within one month** of date on the "missed deadline" or "deny" notification / communication from the Office of Admissions.
- 2) Appeal decisions will be provided within 3-4 weeks of submission.
- 3) Applicants will be notified by **electronic communication** to the address listed above and/or your personal CSUF email address.
- 4) Submit appeal (**total package**) by one of three ways.

MAIL to: California State University, Fullerton
Admissions Appeals Committee
P.O. Box 6900
Fullerton, CA 92834-6900

FAX to: (657) 278-1152

EMAIL to: appeals@fullerton.edu

I certify that I have read the Admissions Appeals Information (web address above) and have submitted a complete packet. I understand that if my appeals packet is incomplete, my appeal may be delayed or immediately denied.

Applicant Signature _____

Date _____

OFFICE USE ONLY

Rec'd _____ Stat/Dte ____/____ Mjr _____ Comment _____

Appeal Status
Approved
Denied
No Action

Notes/Comments _____

Action	
APPL	ADMT
MATR	DDEF-

Decision: By _____ Date _____ Email _____ Comment _____ Stat _____